

Housekeeping Associate Job Description

Job Title: Housekeeping Associate

Location: [City Name]

Job Summary:

We are looking for a reliable and detail-oriented Housekeeping Associate to maintain cleanliness and ensure a comfortable environment for guests. The ideal candidate should be hardworking, organized, and committed to maintaining high hygiene standards.

Key Responsibilities:

- 1 Clean and maintain guest rooms and public areas
- 2 Replace bed linens, towels, and replenish supplies
- 3 Ensure bathrooms and surfaces are sanitized
- 4 Respond to guest requests promptly and professionally
- 5 Maintain housekeeping carts and inventory
- 6 Report maintenance issues or damages
- 7 Follow safety and hygiene standards at all times

Requirements:

- 1 Basic education (10th/12th pass)
- 2 Good physical stamina
- 3 Attention to detail
- 4 Ability to work in shifts
- 5 Positive attitude and teamwork skills

Skills:

- 1 Time management
- 2 Cleaning and hygiene knowledge
- 3 Communication skills
- 4 Organization and discipline

Salary Range:

■10,000 – ■35,000 per month (depending on experience and property type)

Benefits:

- 1 Free meals
- 2 Accommodation (in some properties)
- 3 Service charge
- 4 PF & ESI benefits